



Department of Finance and Banking
Faculty of Business Studies
Begum Rokeya University, Rangpur
MBA (Professional) Program
Admission Fall-2025 (15th Batch)

Re-Circular

Program Features:

- **Trimester System:** Total duration of the Program is 2 (Two) years consisting 6 (Six) trimesters.
- **Class Schedule:** Classes will be held on every Friday in the afternoon/evening.

Admission Eligibility: Bachelor Degree in any discipline with NOT more than one third division/class (or equivalent GPA/CGPA). Those who have completed their bachelor degree recently can also apply.

Availability of Application Form:

Venue	Date		Day	Time	Form Fee
	Opening	Closing			
Academic Building-3 (Ground Floor), BRUR	Ongoing	30 November, 2025	Sun.– Thurs.	09 AM– 05 PM	*TK. 1,000
			Fri.	09 AM – 08 PM	

*Payment can be made via bKash number 01713767733. For details call 01713767733

Submission Deadline: The fulfilled application form along with required documents must be submitted within **30/11/2025**

Admission Test: Viva-Voce will be held as per following:

Date	Exam. Time	Venue
05/12/2025	10:00 AM to 12:00 PM	Academic Building-3

Contact: 01716386440; 01713767733. Application form can also be downloaded from www.brur.ac.bd

Head of the Department
Department of Finance and Banking
Begum Rokeya University, Rangpur



MBA (Professional) Program, Fall-2025 (15th Batch)

Department of Finance and Banking

Begum Rokeya University, Rangpur

Prospectus

- Preamble:** In today's competitive workplace, the advancing businessperson needs an edge. MBA (Professional) has become the state-of-the-art stuff to give that edge to the business executives. The MBA (Professional) curriculum places emphasis on strategic thinking, leadership skills, and management decision-making. In other words, it is designed to make more effective manager through bridging the gap between practical needs and academic advancements. But some Regular Students and Executives especially of northern region of the country are not getting that edge from the academic institutions of the region. Begum Rokeya University, Rangpur has come forward to assist them in this aspect and Department of Finance and Banking, BRUR is offering MBA (Professional) program for this purpose.
- Title of the program:** The title of the degree would be MBA (Professional). A student subject to the fulfillment of the rules and regulations as described in the ordinance and other relevant rules and regulations formulated by the department would be entitled to get the degree.
- Objectives of MBA (Professional) Program:** The specific objectives of the program are:
 - Preparing students of different background with necessary skills and techniques for developing career in the field of Finance and Banking.
 - Promoting students' perceptions of various functional areas of business and developing their understanding of interrelationships among them.
 - Assisting students in understanding the dynamics of business operation in an increasingly competitive global environment and competently dealing with the management problems there in.
 - Developing critical thinking, interpersonal communication skills and leadership qualities of the students to make them to work efficiently and effectively.
- Application Eligibility:** Bachelor Degree in any discipline with not more than one third division/class (or equivalent GPA/ CGPA). The minimum qualifying points for application will be 5 (five) and will be calculated as follows:

Name of the Degree	GPA/Division		
	Above 3.50 /1 st	2.25 to below 3.50/2 nd	Below 2.25/3 rd
SSC or Equivalent	3	2	1
HSC or Equivalent	3	2	1

Name of the Degree	CGPA/Class/Division		
	3.50 or above/1 st	2.25 to below 3.50/2 nd	below 2.25/ 3 rd
Bachelor Degree (2 Years)	3	2	1
Bachelor Degree (3 Years)	4	3	2
Bachelor Degree (4/5 Years)	5	4	2
Master Degree	5	4	2

* GPAs for S.S.C. or equivalent and H.S.C. or equivalent are calculated on a 5-point scale. Other GPAs are calculated on 4-point scale.

- Application Procedure:** Prescribed application forms for admission to MBA (Professional) Program will be available at the office of the Department of Finance and Banking. The following documents are to be submitted along with the application form:
 - Attested Photocopies of all academic transcripts/mark sheets.
 - Three copies of PP size color Photograph (attached with application form).

6. **Date of Submission of Application:** Application in prescribed form along with other required documents must be submitted to the office of the Department of Finance and Banking. The last date of submission is **30/11/2025**
7. **Date of Viva-Voce:** 05/12/2025 from 10:00 am to 12:00 pm, Academic Building-3.
8. **Selection for admission:** Student for admission shall be selected on the basis of application eligibility Criteria and Viva-Voce.
9. **Seat Capacity:** 50 (fifty) will be admitted in the department in each intake.
10. **Academic Year:** The academic year is divided into trimesters as under:

<i>Trimester</i>	<i>Duration</i>
<i>Spring</i>	<i>January to April</i>
<i>Summer</i>	<i>May to August</i>
<i>Fall</i>	<i>September to December</i>

11. Duration of the program:

The normal duration of the program will be twenty four (24) months. The last trimester consists of a project paper/dissertation/thesis/internship program only.

<i>Heads</i>	<i>Credits</i>	<i>Total Credits</i>
<i>Theoretical Course</i>	<i>20 X 3 Credits</i>	<i>60</i>
<i>Viva voce</i>	<i>1 X 3 Credits</i>	<i>3</i>
<i>Dissertation/Internship/Project/thesis</i>	<i>1 X 3 Credits</i>	<i>3</i>
Total Credit		66

12. General Fees and other charges:

Total fee Tk. 1, 20,000/- will be collected through six (6) installments as per following:

<i>SL</i>	<i>Installment Number</i>	<i>Amount to be paid</i>	<i>Payment time</i>
1.	1 st Installment	Tk. 31,800/-	Payable at the beginning of 1 st trimester
2.	2 nd Installment	Tk. 29,200/-	Payable at the beginning of 2 nd trimester
3.	3 rd Installment	Tk. 25,000/-	Payable at the beginning of 3 rd trimester
4.	4 th Installment	Tk. 15,000/-	Payable at the beginning of 4 th trimester
5	5 th Installment	Tk. 10,000/-	Payable at the beginning of 5 th trimester
6	6 th Installment	Tk. 9,000/-	Payable at the beginning of 6 th trimester
	Total	1,20,000/-	
In addition, For departmental development and other purposes, students are required to pay Tk. 3000/- (Three Thousand) only once at the time of admission to the department.			

13. **Class Schedule:** The MBA (Professional) Class will be held on every Friday and Saturday in the afternoon/evening. **MBA (Professional) Program Rules & Regulations and Syllabus will be supplied at the beginning of the program.**

Head of the Department
Department of Finance and Banking
Faculty of Business Studies
Begum Rokeya University, Rangpur

For Details: Contact the office of the Department of Finance and Banking, Faculty of Business Studies, Academic Building- 3 (Ground Floor), Begum Rokeya University, Rangpur
Mobile: ☎+88052159362, 01716386440, 01713-767733



Begum Rokeya University, Rangpur
Department of Finance and Banking
MBA (Professional) Program
Admission Fall-2025 (15th Batch)
Application Form

Attach a
Passport
size
photo

Sl No:

(To be filled by office)

1. Name : _____

2. Mother's Name : _____

3. Father's Name : _____

4. Date of Birth : _____

5. Contact No : Mobile: _____ e-mail: _____

6. Present Address : _____

7. Permanent Address : _____

8. Home District : _____

9. Job Status : Designation: _____ Name of the Organization: _____
(if applicable)

10. Educational Qualifications:

Name of Exam.	Board/University	Passing Year	Result	Comment
SSC				
HSC				
Bachelor Degree				
Master Degree				
Others				

11. Information of Guardian (in absence of father/mother):

Name : _____

Relation with applicant : _____

Address : _____

Cell Phone No : _____

I declare that, the information given in form is true, correct and complete.

Date:

Signature of Applicant



Begum Rokeya University, Rangpur
Department of Finance and Banking
MBA (Professional) Program
Admission test, Fall-2025 (15th Batch)

Attach a
Passport
size
photo

Admit Card

Sl No:					
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(To be filled by office)

Name :
Mother's Name :
Father's Name :

Signature of Applicant

Convener, Admission Committee