



Department of Finance and Banking  
Faculty of Business Studies  
Begum Rokeya University, Rangpur  
**MBA (Professional) Program**  
**ADMISSION FALL-2023 (12<sup>th</sup> Batch)**

**Program Features:**

- **Trimester System:** Total duration of the Program is 2 (Two) years consisting 6 (Six) trimesters.
- **Class Schedule:** Classes will be held on every Friday and Saturday in the afternoon/evening.

**Admission Eligibility:** Bachelor Degree in any discipline with NOT more than one third division/class (or equivalent GPA/CGPA). Those who have completed their bachelor degree recently can also apply.

**Availability of Application Form:**

| Venue  | Date       |            | Day              | Time        | Form Fee      |
|--|------------|------------|------------------|-------------|---------------|
|  | Opening    | Closing    |                  |             |               |
| Academic Building-3<br>(Ground Floor),<br>BRUR | 04-08-2023 | 07-09-2023 | Sun. –<br>Thurs. | 10 AM- 4 PM | *TK.<br>1,000 |
|  |            |            | Fri. –<br>Sat.   | 3 PM - 8PM  |               |

\*Payment can be made via 'Nagad' number 01797596533. For details call 01713767733

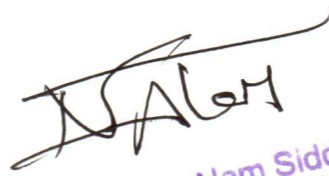
**Submission Deadline:** The fulfilled application form along with required documents must be submitted within 07/09/2023.

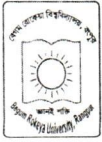
**Admission Test:** Viva-Voce will be held as per following:

| Date       | Exam. Time           | Venue               |
|------------|----------------------|---------------------|
| 08-09-2023 | 10:00 AM to 12:00 PM | Academic Building-3 |

**Contact:** 01713767733; 01716386440. Application form can also be downloaded from [www.brur.ac.bd](http://www.brur.ac.bd)

Head of the Department  
Department of Finance and Banking

  
Dr. Md. Nur Alam Siddik  
Head of the Department  
Department of Finance Banking  
Begum Rokeya University Rangpur, Bangladesh



# MBA (Professional) Program, Fall-2023 (12<sup>th</sup> Batch)

Department of Finance and Banking

Begum Rokeya University, Rangpur

## Prospectus

- Preamble:** In today's competitive workplace, the advancing businessperson needs an edge. MBA (Professional) has become the state-of-the-art stuff to give that edge to the business executives. The MBA (Professional) curriculum places emphasis on strategic thinking, leadership skills, and management decision-making. In other words, it is designed to make more effective manager through bridging the gap between practical needs and academic advancements. But some Regular Students and Executives especially of northern region of the country are not getting that edge from the academic institutions of the region. Begum Rokeya University, Rangpur has come forward to assist them in this aspect and Department of Finance and Banking, BRUR is offering MBA (Professional) program for this purpose.
- Title of the program:** The title of the degree would be MBA (Professional). A student subject to the fulfillment of the rules and regulations as described in the ordinance and other relevant rules and regulations formulated by the department would be entitled to get the degree.
- Objectives of MBA (Professional) Program:** The specific objectives of the program are:
  - Preparing students of different background with necessary skills and techniques for developing career in the field of Finance and Banking.
  - Promoting students' perceptions of various functional areas of business and developing their understanding of interrelationships among them.
  - Assisting students in understanding the dynamics of business operation in an increasingly competitive global environment and competently dealing with the management problems there in.
  - Developing critical thinking, interpersonal communication skills and leadership qualities of the students to make them to work efficiently and effectively.
- Application Eligibility:** Bachelor Degree in any discipline with not more than one third division/class (or equivalent GPA/ CGPA). The minimum qualifying points for application will be 5 (five) and will be calculated as follows:

| Name of the Degree | GPA/Division                |                                    |                            |
|--------------------|-----------------------------|------------------------------------|----------------------------|
|                    | Above 3.50 /1 <sup>st</sup> | 2.25 to below 3.50/2 <sup>nd</sup> | Below 2.25/3 <sup>rd</sup> |
| SSC or Equivalent  | 3                           | 2                                  | 1                          |
| HSC or Equivalent  | 3                           | 2                                  | 1                          |

| Name of the Degree          | CGPA/Class/Division           |                                    |                             |
|-----------------------------|-------------------------------|------------------------------------|-----------------------------|
|                             | 3.50 or above/1 <sup>st</sup> | 2.25 to below 3.50/2 <sup>nd</sup> | below 2.25/ 3 <sup>rd</sup> |
| Bachelor Degree (2 Years)   | 3                             | 2                                  | 1                           |
| Bachelor Degree (3 Years)   | 4                             | 3                                  | 2                           |
| Bachelor Degree (4/5 Years) | 5                             | 4                                  | 2                           |
| Master Degree               | 5                             | 4                                  | 2                           |

\* GPAs for S.S.C. or equivalent and H.S.C. or equivalent are calculated on a 5-point scale. Other GPAs are calculated on 4-point scale.

- Application Procedure:** Prescribed application forms for admission to MBA (Professional) Program will be available at the office of the Department of Finance and Banking. The following documents are to be submitted along with the application form:
  - Attested Photocopies of all academic transcripts / mark sheets.
  - Three copies of PP size color Photograph (attached with application form).

6. **Date of Submission of Application:** Application in prescribed form along with other required documents must be submitted to the office of the Department of Finance and Banking. The last date of submission is **07/09/2023**
7. **Date of Viva-Voce:** **September 08, 2023** from **10:00 am to 12:00 pm**, Academic Building-3.
8. **Selection for admission:** Student for admission shall be selected on the basis of application eligibility Criteria and Viva-Voce.
9. **Seat Capacity:** 50 (fifty) will be admitted in the department in each intake.
10. **Academic Year:** The academic year is divided into trimesters as under:

| <b>Trimester</b> | <b>Duration</b>       |
|------------------|-----------------------|
| Spring           | January to April      |
| Summer           | May to August         |
| Fall             | September to December |

**11. Duration of the program:**

The normal duration of the program will be twenty four (24) months. The last trimester consists of a project paper/dissertation/thesis/internship program only.

| <b>Heads</b>                           | <b>Credits</b> | <b>Total Credits</b> |
|--|----------------|----------------------|
| Theoretical Course                     | 20 X 3 Credits | 60                   |
| Viva voce                              | 1 X 3 Credits  | 3                    |
| Dissertation/Internship/Project/thesis | 1 X 3 Credits  | 3                    |
| <b>Total Credit</b>                    |                | <b>66</b>            |


**12. General Fees and other charges:**

**Total fee Tk. 1, 20,000/-** will be collected through six (6) installments as per following:

| <b>SL</b> | <b>Installment Number</b>   | <b>Amount to be paid</b> | <b>Payment time</b>                                  |
|-----------|-----------------------------|--------------------------|--|
| 1.        | 1 <sup>st</sup> Installment | Tk. 31,800/-             | Payable at the beginning of 1st semester             |
| 2.        | 2 <sup>nd</sup> Installment | Tk. 29,200/-             | Payable at the beginning of 2 <sup>nd</sup> semester |
| 3.        | 3 <sup>rd</sup> Installment | Tk. 25,000/-             | Payable at the beginning of 3rd semester             |
| 4.        | 4 <sup>th</sup> Installment | Tk. 15,000/-             | Payable at the beginning of 4th semester             |
| 5.        | 5 <sup>th</sup> Installment | Tk. 10,000/-             | Payable at the beginning of 5th semester             |
| 6.        | 6 <sup>th</sup> Installment | Tk. 9,000/-              | Payable at the beginning of 6 <sup>th</sup> semester |
|           | <b>Total</b>                | <b>1,20,000/-</b>        |  |

*In addition, For departmental development and other purposes, students are required to pay **Tk. 3000/- (Three Thousand)** only once at the time of admission to the department.*

13. **Class Schedule:** The MBA (Professional) Class will be held on every **Friday and Saturday** in the afternoon/evening. **MBA (Professional) Program Rules & Regulations and Syllabus will be supplied at the beginning of the program.**

  
**Dr. Md. Nur Alam Siddik**  
 Head of the Department  
 Department of Finance and Banking  
 Faculty of Business Studies  
 Begum Rokeya University, Rangpur

**For Details:** Contact the office of the Department of Finance and Banking, Faculty of Business Studies, Academic Building- 3 (Ground Floor), Begum Rokeya University, Rangpur  
**Mobile: +88052159362, 01713-767733, 01716386440**



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**Begum Rokeya University, Rangpur**  
**Department of Finance and Banking**  
**MBA (Professional) Program**  
**Admission Fall-2023 (12<sup>th</sup> Batch)**  
**Application Form**

Attach a  
Passport  
size  
photo

Sl No:

(To be filled by office)

1. Name : \_\_\_\_\_
2. Mother's Name : \_\_\_\_\_
3. Father's Name : \_\_\_\_\_
4. Date of Birth : \_\_\_\_\_
5. Contact No : Mobile: \_\_\_\_\_ e-mail: \_\_\_\_\_
6. Present Address : \_\_\_\_\_
7. Permanent Address : \_\_\_\_\_
8. Home District : \_\_\_\_\_
9. Job Status : Designation: \_\_\_\_\_ Name of the Organization: \_\_\_\_\_  
(if applicable)

10. Educational Qualifications:

| Name of Exam.   | Board/University | Passing Year | Result | Comment |
|-----------------|------------------|--------------|--------|---------|
| SSC             |                  |              |        |         |
| HSC             |                  |              |        |         |
| Bachelor Degree |                  |              |        |         |
| Master Degree   |                  |              |        |         |
| Others          |                  |              |        |         |

11. Information of Guardian (in absence of father/mother):

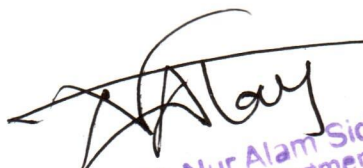
- Name : \_\_\_\_\_
- Relation with applicant : \_\_\_\_\_
- Address : \_\_\_\_\_
- Cell Phone No : \_\_\_\_\_

*I declare that, the information given in form is true, correct and complete.*

Date: \_\_\_\_\_

Signature of Applicant

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**Dr. Md. Nur Alam Siddik**  
Head of the Department  
Department of Finance Banking  
Begum Rokeya University, Rangpur, Bangladesh



**Begum Rokeya University, Rangpur**  
**Department of Finance and Banking**  
**MBA (Professional) Program**  
**Admission test, Fall-2023 (12<sup>th</sup> Batch)**

Attach a  
Passport  
size  
photo

**Admit Card**

Sl No: 


|  |  |  |  |  |  |
|--|--|--|--|--|--|
|  |  |  |  |  |  |
|--|--|--|--|--|--|

(To be filled by office)

Name :  
Mother's Name :  
Father's Name :

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Convener, Admission Committee

  
Dr. Md. Nur Alam Siddik  
Head of the Department  
Department of Finance Banking  
Begum Rokeya University, Rangpur, Bangladesh